

III. CURRENT MEMBERS MAY BE ISSUED KEY UPON REQUEST AND PAYMENT OF KEY DEPOSIT

4. ISSUING OF KEYS

- a. KEYS WILL BE ISSUED TO CLUB MEMBER UPON SUBMITTING MEMBERSHIP APPLICATION DOCUMENTS AND PROPER PAYMENT
- b. ISSUING OF KEYS WILL NOT IMPEDE MEMBERS JOINING OR RENEWING CLUB MEMBERSHIP
- c. ONLY ONE KEY WILL BE HELD BY A MEMBER
- d. PRIOR YEAR KEYS WILL BE EXCHANGED WITH NEW ISSUE KEY WHEN MEMBER RENEWS CLUB MEMBERSHIP
- e. MEMBERS NOT USING OUTDOOR RANGE WILL NOT BE REQUIRED TO MAKE KEY DEPOSIT AND WILL NOT BE ISSUED A KEY

5. FINANCIAL CONTROLS

- a. FUNDS RECEIVED FOR KEYS WILL BE MAINTAINED IN SEPARATE DEPOSIT ACCOUNT ESTABLISHED BY CLUB TREASURER
- b. NO SPENDING WILL BE MADE FROM DEPOSIT ACCOUNT OTHER THAN DISBURSEMENTS OF REFUNDS
- c. LOCKS WITH KEYS WILL BE PURCHASED ON ANNUAL BASIS
- d. DECISION ON THE TIMING AND QUANTITY OF KEYS PURCHASED WILL BE MADE BY THE EXECUTIVE COMMITTEE ON AN ANNUAL BASIS AS NECESSARY
- e. **FIFTEEN** DOLLARS MEMBER DEPOSIT REQUIRED AT TIME OF MEMBERSHIP APPLICATION FOR INITIAL KEY ISSUED
- f. **FIFTEEN** DOLLARS DEPOSIT WILL BE REFUNDED WHEN REQUESTED BY MEMBER AND KEY IS RETURNED, OR WHEN MEMBERSHIP IS TERMINATED AND KEY IS RETURNED
- g. ANNUAL NEW ISSUE KEY WILL NOT BE CHARGED TO A RENEWAL MEMBER WHO HAS MADE THE INITIAL KEY DEPOSIT
- h. EACH KEY WILL REQUIRE **THIRTY** DOLLARS REPLACEMENT COST IF LOST OR NOT EXCHANGED AT TIME OF ANNUAL RENEWAL
- i. DAMAGED OR NON-WORKING KEYS WILL BE EXCHANGED UPON RETURN WITHOUT CHARGE
- j. KEY BEARER WILL TRANSFER ALL MEMBERSHIP DOCUMENTATION AND MONIES ONCE PER WEEK

REVISIONS: 2G, 3F, 5D, 5F, 5J, 5F

ADOPTED DATE: 09-28-2010

CLUB SECRETARY: Wayne Hill